

# Tuition Waivers

Graduate School

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Graduate School  
UNIVERSITY OF GEORGIA

# How to Request a Tuition Waiver for Graduate Students

- ❑ Graduate coordinator and business officer receives an email two months prior to the start of the semester with important dates.
- ❑ Department enters tuition waiver request in *Grad Status* for graduate students they anticipate will be on an assistantship, training grant, or fellowship.  
<https://gradstatus.uga.edu/Forms/G104> (**We will not accept** email requests from departments. All requests must be submitted through *Grad Status*).
- ❑ Department is required to reference a chartstring in *Grad Status* in order for UGA to account for subsidy portion of student health insurance (**for fall and spring term**).



# Tuition Waivers

## **Departmental Assistantship (DPAS)**

Students who are supported on a departmental assistantship. Department enters the tuition waiver request in GradStatus.

**Cause and Effect:** This reduces the tuition to \$25 per semester. The student is required to pay the \$25 and any additional mandatory fees.

**Appropriate Time and Effort:** 13-20 hours per week and the student must register for at least 12 graduate credit hours in fall and spring and 9 graduate credit hours in summer.

**Amount charged/waived:** This is determined by Student Accounts.



# Tuition Waivers

## **Research Initiative Assistantship (RIAS)**

Students who are supported on an assistantship, but their tuition is paid from a sponsored project rather than being waived. Department submits the tuition waiver request in GradStatus. Department submits the Charge to Account Form to Student Accounts to pay tuition.

**Cause and Effect:** This waives the out-of-state portion of tuition and PIs are required to pay the in-state tuition via the Charge to Account Form.

**Appropriate Time and Effort:** 13-20 hours per week and the student must register for at least 12 graduate credit hours in fall and spring and 9 graduate credit hours in summer (optional).

**Amount charged/waived:** This is determined by Student Accounts.



# Tuition Waivers

## **Research Initiative Training Grant (RIAT)**

Students who are supported on a training grant. The tuition is paid from a sponsored project rather than being waived. Department submits the tuition waiver request in GradStatus. Department submits the Charge to Account Form to Student Accounts to pay the tuition.

**Cause and Effect:** This waives the out-of-state portion of tuition and PIs are required to pay the in-state tuition via the Charge to Account Form.

**Appropriate Time and Effort:** Paid on a training grant; not on payroll. Student must register for at least 12 graduate credit hours in fall and spring and 9 graduate credit hours in summer (optional).

**Amount charged/waived:** This is determined by Student Accounts.



# Tuition Waivers

## **Graduate Research Fellowship (GRFL)**

Students who are paid a graduate fellowship stipend. Department enters the tuition waiver request in GradStatus.

**Cause and Effect:** These students do not qualify for a tuition reduction waiver. This waiver allows students paid on fellowship to sign up for student health insurance only. Department is required to pay the tuition via the Charge to Account Form.

**Appropriate Time and Effort:** Paid on a fellowship; not on payroll. Student must register for at least 3 graduate credit hours in fall and spring (summer is optional) per the Graduate School's Continuous Enrollment Policy. International students should follow the enrollment requirements set forth by the Office of Global Engagement.

**Amount charged/waived:** This is determined by Student Accounts.



# Tuition Waivers

## **Graduate Research Training Grant (GRTG): (Not Frequently Used)**

Students who are paid on a training grant (non-GTRIP Participant). Department enters the tuition waiver request in GradStatus.

**Cause and Effect:** These students do not qualify for a tuition waiver. This waiver allows students paid on a training grant to sign up for student health insurance only. Department is required to pay tuition via the Charge to Account Form.

**Appropriate Time and Effort:** Paid on a training grant; not on payroll. Student must register for at least 3 graduate credit hours in fall and spring (summer is optional) per the Graduate School's Continuous Enrollment Policy. International students must follow the enrollment requirements established by the Office of Global Engagement.

**Amount charged/waived:** This is determined by Student Accounts.



# When is Summer Tuition Charged or Waived?

Departments request a summer tuition waiver. See eligibility requirements below.

1. **SUMMER SEMESTER:** Students work at least 13 hours/week as a graduate assistant and enroll for at least nine graduate credit hours during summer semester.
2. **PRECEDING YEAR:** Students who have held an assistantship of at least 13 working hours/week during both fall and spring semesters of the current fiscal year. Also, the student must have been enrolled for at least 12 graduate credit hours each semester.
3. **UPCOMING YEAR:** Students presenting acceptable evidence of employment, working at least 13 hours/week as a graduate assistant and enrolled for 12 graduate credit hours, for fall and spring semesters of the upcoming fiscal year.
4. **SPLIT YEAR:** Students working at least 13 hours as a graduate assistant in the current spring semester who also present acceptable evidence of employment working at least 13 hours as a graduate assistant during the upcoming fall semester.

The student must enroll for 12 graduate credit hours for both semesters.





# When can tuition waiver requests be submitted?

- Departments can submit a tuition waiver request once the GradStatus portal is opened each semester.
- Notifications are distributed on campus each semester to indicate when the GradStatus portal has been opened via SLATE.
- If you would like to be added to the SLATE Mailing list to receive the Business Office notifications, please send an e-mail to [gradfinance@uga.edu](mailto:gradfinance@uga.edu).



# Tuition Waivers



If you have any questions, please  
reach out to  
[gradfinance@uga.edu](mailto:gradfinance@uga.edu).

